



Butte Falls School District #91

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OFFICIAL MINUTES OF SCHOOL BOARD MEETING

MONDAY MARCH 11, 2019

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday February 11, 2019 at 6:00 p.m. in the district office meeting room, 720 Laurel Avenue, Butte Falls, OR.
- ROLL CALL:** Stephanie Pitts, Steve Nelson, Mark Carlton, Aaron Worman. Dan Murphy present at 6:10 p.m.
- ADMINISTRATION:** Dr. Phil Long, Dianne Gorman
- SECRETARY:** Julie Freeman
- PUBLIC:** Mardell Smith, Roni Burg, Chris Mathas
- CALL TO ORDER:** Board Chair Stephanie Pitts called the meeting to order at 6:00 p.m.
- PLEDGE OF THE ALLEGIANCE:** Mrs. Pitts led the Pledge of Allegiance.
- APPROVE AGENDA:** Agenda Adjustments:
5.3 Personnel:
 - Betsy Mathas Temporary Elective Ceramic Instructor for 4th Quarter
 - Brittney Gorman Temporary Elective Art Instructor for 4th QuarterMr. Nelson made a motion to approve the agenda as amended. Mr. Worman seconded. 4 aye votes, 0 opposed.
- CONSENT AGENDA/ MINUTES:** Mr. Nelson made a motion to approve the minutes of the February 11, 2019 regular board meeting. Mr. Carlton seconded. 4 aye votes, 0 opposed. Mr. Nelson made a motion to approve minutes of March 5, 2019 work session. Mr. Worman seconded. 4 aye votes, 0 opposed.
- GUEST SPEAKER:** **N.R.C. Update:** Dr. Long asked Mr. Mathas to present his report on the Natural Resource Center. Mr. Mathas gave a recap on all the work that had been done on the two houses at the NRC since the summer. He stated that in October he had received tentative approval for a zoning change. Mr. Mathas shared a map of the NRC and some of the adjustments he had to make to receive final approval. Some of the adjustments included a one way traffic flow and widening of the cattle guards.
- Mr. Mathas shared with the board updates on the old septic systems, drain fields, and bathroom facilities. He shared that he was concentrating on the work on two houses and working on the outdoor classroom. Mr. Mathas stated he was working with many agencies to complete the review and approval processes. He also shared floor plans for the houses that the project will include a home economic room and "life skills" house for the Sped department. Mr. Mathas also shared that the construction tech class is also involved in many of the remodeling projects that are going on.

Mr. Mathas stated that he had spent most of the winter working on plans to submit to the building department. Mr. Mathas shared that he will be working with another contractor to help keep the project on the scheduled time line. He stated that he hoped by May to have some use of the classrooms and complete use by the beginning of next year.

Mr. Mathas shared that he was working with four students from S.O.U. on various projects, including a wetland study, a flow monitoring study of Ginger Springs and the watershed, and one student was working on an outline of future S.O.U. programs. Mr. Mathas shared that eventually the third house would be a S.O.U. building.

Mr. Mathas also shared that he was working with various property owners surrounding the N.R.C. on property access. He also shared that the contract with P.P.L was signed and ready to put in new poles; trees were felled, now permitting Hunter to come in and set up internet service. Other updates from Mr. Mathas included were

- The welding class was creating connectors for projects at the N.R.C.
- The pavilion would be a dedicated pavilion to Fred Phillips who helped with many projects in the school and community
- The N.R.C. would be included this summer at the Forest & Range Day Camp sponsored by Jackson Soil and Water.

Mr. Mathas also shared that he would be submitting a grant to the Carpenter Foundation. Board Chair Stephanie Pitts thanked Mr. Mathas for all his hard work.

SUPERINTENDENT
UPDATES:

Dr. Long shared a thank you card from the Phoenix Inn thanking our basketball team for their great behavior during their stay during playoffs.

Enrollment Report - Dr. Long presented the enrollment numbers as of February 28, 2019 as 224 students. He stated that the district budget was built on 215 students.

Marketing Plan - Dr. Long met with Jim Beaver and Mark Dennett concerning a new marketing plan for this year. He stated that Mr. Dennett would be presenting a proposal and we would be setting a date for Open House sometime in April or May of this year. Dr. Long stated he will continue to submit letter from the superintendent in the monthly community bulletin.

Eagle Point Transportation Agreement - Dr. Long stated he has signed a three year agreement with Eagle Point Transportation to provide fuel and maintenance services. He stated that the contract is from July 1, 2018 - June 30, 2021.

Dr. Long thanked the board for their hard work on the goals and planning work session. He also stated that he would be meeting with Mrs. Pitts and Mr. Carlton to work on board policies. Mrs. Pitts asked if Mr. Nelson could step in for her due to scheduling conflicts. Mr. Nelson agreed. Dr. Long will be setting a date to meet after spring break.

REVIEW OF
PAYMENTS:

Board members reviewed the expenditure report and asked for clarification on various expenditures.

FINANCIAL
SUMMARY:

Mrs. Aiken was unable to attend the board meeting, but provided a memorandum, that was read aloud by Mrs. Pitts. Mr. Nelson commented on the amounts spent on benefits for the month of February and the increase in purchase services.

Dr. Long stated that the district would be receiving a refund from PACE.

CHARTER SCHOOL/
STAFFING UPDATE: Mrs. Gorman gave a full report on the events, clubs and activities that are going on with Butte Falls School District.

ESSA/SITE
COUNCIL/PARENT
INVOLVEMENT: Mrs. Freeman stated that she would be writing a budget narrative for Title IV after she met with administration next week.

BUTTE FALLS
CHARTER SCHOOL/
NATURAL
RESOURCE CENTER: Presented at the beginning of the meeting.

BUTTE FALLS
COMMUNITY
SCHOOL
PARTNERSHIP: Mr. Murphy reported that The Landing was now providing karate lessons.

PUBLIC COMMENT: None

OLD BUSINESS: Mr. Nelson stated that he visited the county offices gathering information and documentation on the two acres the district owns off Rancheria Rd.

NEW BUSINESS: **Annual Renewal/Non-Renewal, Contract Extensions and Non-Extensions of Teachers and Administrators as Required by Oregon Revised Statutes:** Dr. Long read the recommendations for contract actions. He stated that the form should read 2019-2021 Recommendations for Contract Actions and Mrs. Gorman's contract should read 2019-2021.

The following TSPC licensed probationary educators are offered a one year renewal for 2019-2020:

Year 2

- Cy Carrigan
- Harry Hedrick
- Trina Meyer
- Natalie Wilson

Year 3

- * Jill Dufresne
- * Maggie Smart

The following TSPC licensed contract educators are offered a two-year contract extension for 2019-20 & 2020-21:

- Shayna Brown
- Skylar Harrington
- Ashley Sinclair
- Sarah Chavez
- Chris Mathas
- Danielle Fetkovich
- Sarti Powell

The following TSPC licensed contract administrators a one year extension for 2020-2021:

- Dianne Gorman

Mr. Nelson made a motion to approve the contract recommendations as amended. Mr. Murphy seconded. 5 aye votes, 0 opposed.

2019-2020 Calendar – Mr. Carlton made a motion to approve the proposed 2019-2020 calendar. Mr. Murphy seconded. 5 aye votes, 0 opposed.

Personnel Hire:

- Jeffery Hines MSGBB Assistant Coach (amended from HSGBB Assistant Coach)
- Hire Mary Casey Half Time L.A. Teacher
- Betsy Mathas Temporary Elective Ceramic Instructor for 4th Quarter
- Brittney Gorman Temporary Elective Art Instructor for 4th Quarter
- Kari Carlton as H.S. Track Coach (added to personnel hire list)

Mr. Murphy made a motion to hire the following as amended:

- Jeffery Hines MSGBB Assistant Coach (amended from HSGBB Assistant Coach)
- Hire Mary Casey Half Time L.A. Teacher
- Betsy Mathas Temporary Elective Ceramic Instructor for 4th Quarter
- Brittney Gorman Temporary Elective Art Instructor for 4th Quarter

Mr. Worman seconded. 5 aye votes, 0 opposed.

Mr. Worman made a motion to hire Kari Carlton as H.S. Track Coach as amended (added to hire personnel list), Mr. Nelson seconded. 4 ayes, 1 abstain (Mark Carlton).

**COMMENTS FROM
THE BOARD:**

Mrs. Pitts asked about an update on the State School Fund. Dr. Long provided an updated on the current status of legislative deliberations concerning State School Fund for the 2019-21 State biennium.

**EXECUTIVE
SESSION:**

Mrs. Pitts placed the board in executive session under ORS 192.660(2)(d) and ORS 192.660(2)(i) at 7:46 pm.

OPEN SESSION:

At 8:35 p.m., Mrs. Pitts took the board out of executive session and placed the board into open session.

ADJOURNMENT:

With no further business the regular meeting was adjourned at 8:38 p.m.

Board Chair

Board Secretary

Date

Date